



Academic Senate Minutes

04/23/2019

3:00-5:00 PM

Faculty Resource Center Training Room, A-116

NAME	POSITION	PRESENT	ABSENT
Lisa Storm	President	X	
Cheryl O'Donnell	First Vice President	X	
Melissa Hornstein	Second Vice President	X	
Nancy Shur-Beymer	Secretary	X	
Tony Anderson	Member at Large	X	
Andrew Soto	Senator	X	
Ashley Gabriel	Senator	X	
Liz Estrella	Senator	X	
Jennifer Moorhouse	Senator	X	
Cynthia Ainsworth	Senator	X	
Mendoza-Lewis, Rhea	Senator	X	
Valerie Maturino	Senator	X	
Jason Hough	Senator	X	
Emily Gutierrez	Senator	X	
Elizabeth Cabiles	Senator	X	
Isabel Ferraris	Senator		X
Carol Kimbrough	Senator	X	
Christine Svendsen	Ex-officio		X
Brian Lofman	Guest	X	
Mary Dominguez	Guest	X	
Hetty Yelland	Guest	X	
Kathy Mendelsohn	Guest	X	
Carol Hobson	Guest	X	
Lindsey Bertomen	Guest	X	
Jay Singh	Guest	X	
Celine Pinet	Guest	X	
Guy Hanna	Guest	X	

1) Call to Order and Welcome

Meeting was called to order at 3:01 PM

2) Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

Steve Ettinger shared his concern with the senate in regards to the resource allocation process at the college. For the last three years his department has not received any of the funding requested nor explanation as to why the requests have been denied. This year, he was granted monies with a very short time lapse to spend. He questioned why the faculty is not more involved and have more input in

the resource allocation process to ensure that essential needs are met for tutorial services, maintenance of facilities, equipment, etc.

Jason Hough made a public comment regarding the full-time swim coach position that is currently in recruitment, he expressed concern over the PPA process and how it is not as clear or transparent as it should be.

3) Action Items

a) Adopt Agenda

Lisa Storm

MSC: (Hough/Kimbrough) to adopt modified agenda for April 23, 2019.

b) Consider Approval of Minutes: April 9, 2019 meeting

Lisa Storm

MSC: (Kimbrough/Ainsworth) to approve April 9, 2019 minutes.

c) Committee Appointments

Lisa Storm

MSC: (Ainsworth/Maturino), Abstention: Jason Hough, Nancy Schur-Beymer to appoint Liz Estrella, Mo Yahdi to the Superintendent/President Committee with Carol Kimbrough at alternate to serve on behalf of Academic Senate and Tony Anderson with Janeen Whitmore as an alternate to serve on behalf of HCFA.

Candidates Representing Academic Senate:

1. **Mo Yahdi** (8 votes: Liz Estrella, Valerie Maturino, Emily Gutierrez, Elizabeth Cabiles, Jennifer Moorhouse, Andrew Soto, Cynthia Ainsworth, Melissa Hornstein)
2. **Liz Estrella** (12 votes: Nancy Schur-Beymer, Ashley Gabriel, Tony Anderson, Liz Estrella, Valerie Maturino, Elizabeth Cabiles, Jennifer Moorhouse, Carol Kimbrough, Cynthia Ainsworth, Jason Hough, Cheryl O'Donnell, Melissa Hornstein)
3. **Senorina Vazquez** (2 votes: Rhea Mendoza-Lewis, Lisa Storm)
(Votes for Alternate 2: Tony Anderson, Liz Estrella)
4. **Burton Ward** (0 votes)
5. **Carol Kimbrough** (6 votes: Tony Anderson, Emily Gutierrez, Carol Kimbrough, Jason Hough, Cheryl O'Donnell, Lisa Storm)
(Votes for Alternate 6: Nancy Schur-Beymer, Ashley Gabriel, Jennifer Moorhouse, Andrew Soto, Cynthia Ainsworth, Melissa Hornstein)
6. **Dave Beymer** (3 votes: Rhea Mendoza-Lewis, Nancy Schur-Beymer, Ashley Gabriel)
(Votes for Alternate 5: Valerie Maturino, Carol Kimbrough, Jason Hough, Cheryl O'Donnell, Lisa Storm)
7. **Hermelinda Rocha** (1 vote: Andrew Soto) (Votes for Alternate 3: Rhea Mendoza-Lewis, Emily Gutierrez, Elizabeth Cabiles)

Candidates Representing HCFA:

1. **Tony Anderson** (13 votes: Rhea Mendoza-Lewis, Ashley Gabriel, Tony Anderson, Liz Estrella, Valerie Maturino, Elizabeth Cabiles, Carol Kimbrough, Andrew Soto, Cynthia Ainsworth, Jason Hough, Cheryl O'Donnell, Melissa Hornstein, Lisa Storm)
2. **Marnie Glazier** (1 vote: Nancy Schur-Beymer)
3. **Janeen Whitmore** (2 votes: Emily Gutierrez, Jennifer Moorhouse)

MSC: (Maturino/Estrella) to confirm Heather Rodriguez to DEC

d) Operational Plan, Strategic Plan and Strategic Plan Targets

Brian Lofman

MSC: (Anderson/Kimbrough) to approve Operational Plan, Strategic Plan and Strategic Plan Targets as proposed.

4) Discussion and Information Items

a) Excused Withdrawal

Mary Dominguez

Mary presented the new Title 5, section 55024 regulation changes to add the Excused Withdrawal (EW) symbol. The purpose of the EW non-evaluative symbol is to permit a student to withdraw from a course for reasons beyond their control. AP 4230 has been revised as of April 11, 2019 to include the EW symbol. The catalog will also reflect the EW symbol. Students requesting an EW symbol must provide documentation of extenuating circumstances no later than up to one year from the semester in which the course was complete. Admissions and records office will automatically fill out an EW grade for incarcerated students that are transferred to a different facility.

b) OEI Grant Update

Carol Hobson/Lindsey Bertomen

Carol Hobson and Lindsey Bertomen gave an update to the academic senate on the Online Education Initiative (OEI) Grant that was submitted to improve online pathways that lead to short-term industry value. The grant proposal must fall within one of the following approved tracks:

Track 1: Improve access to and quality of existing online programs.

Track 2: Increase the number of online programs that meeting workforce needs.

Track 3: Support students, faculty, staff, and campus leaders.

This is a one year, one-time only grant. If awarded, we want to use the grant toward building infrastructure and creating relationships with existing industry. We want to raise the quality of our courses and have a better structure.

c) Student Success Committee

Hetty Yelland

Hetty gave a brief update to the senate on the Student Success Committee meetings that were held twice a month, for an hour and a half. She asked for suggestions as we move towards student equity and achievement.

d) College Re-Design Update

Hetty Yelland

Hetty gave a brief update as we end the year of inquiry of guided pathways. The teams will come up with the focus for next year as we transition into the design and approval stage. During the design and approval stage the ideas and proposed implementations will all go through the union and academic senate.

e) SEP Plan

Kathy Mendelsohn

Kathy Mendelshon, Jay Singh, and Guy Hanna gave an update on the SEP Plan. They informed us of how the Student Success and Support (SSSP), Student Equity, and the Integrated Plan have been combined into one called, Student Equity and Support Program (SEAP). The allocation of funds shall be used to advance the system wide goal to boost achievement for all students with an emphasis on eliminating achievement gaps for students from traditionally unrepresented groups by implementing activities and practices through Guided Pathways, ensuring students complete their educational goals, and providing quality curriculum, instruction and support services to students that are deficient in English and mathematics. Each year in January, the college will need to report to the chancellor's office data on reaching our goals.

f) Academic Honesty

Melissa Hornstein

Propose editing and changing AP 5500 to include more language on academic dishonesty. The AP currently contains only one line on cheating; the catalog does not contain more detailed information. The AP from Santa Barbara Community College on academic integrity defines what cheating is – they detail sanctions in AP 5520. Just want to include the six pages of language and make its way into the catalog. Melissa will write up a draft to add to AP 5500 and to the catalog. She will bring it to the next meeting for approval.

g) Reallocation of Release Time (Senate)

Lisa Storm

Discussion occurred on the reallocation of release time, all agreed that the 10% that was left over be added to the academic senate president.

h) Finals Week Resolution

Lisa Storm

Lisa presented to the senate the resolution for finals week. It was suggested that it be changed to "final week" so that the resolution can work after we start the 16-week calendar. Lisa will make the changes and bring for approval at next meeting.

i) Non-tenured Faculty Evaluation

Nancy Shur-Beymer

Schur-Beymer shared and discussion occurred on changes to the non-tenured faculty evaluation guidelines to ensure that guidelines are current and relevant.

Zero Textbook Cost Resolution was given to senate for review and will go for approval at the next meeting.

5) President's Report

6) Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.

7) Adjournment-President Storm adjourned the meeting at 5:04 p.m.

Motion to adjourn